

Border Regional Library Board Meeting
April 17, 2023, 19:00hrs
Virден Branch

Present: Janice Barrate, Denise Mayo, Treasure Sparks, Cheryl Kleemola, Dennis Lachapel, Travis Penner, Krystal Prynne
Virtual: N/A
Phone: N/A

Janice Barrate filling in as Chair for Mark Humpheries

1. Call to Order: J. Barrate called the meeting to order at 19:00hrs
2. Adoption of Agenda
Motion: To adopt the agenda as presented. **T. Penner, D. Mayo. Carried**
3. Minutes of March 2023 Meeting
Motion: To accept the minutes of the April 2023 meeting as presented.
C. Kleemola, D. Lachapel. Carried
4. Accounts Payable
 - Given in advance for review. Treasure will look into getting access to Brandon Sun online.
Motion: To approve all accounts payable for March 2023, as presented. **T. Penner, D. Mayo. Carried**
5. Financial Report – for information
 - a) Sign CAFT reports and all reconciliations – Done in advance.
 - b) Visa Statements checked & signed – Done in advance.
6. Correspondence
 - a) We received the \$85,000 grant from Minister of Sport, Culture & Heritage!
7. Administrators Report
 - New positions hired, McAuley & Elkhorn.
 - Computer systems giving some grief and having to be reset often to keep working as the anti-virus doesn't seem to be compatible with the updated windows. Treasure will see what different anti-virus would cost compared to the cost of \$1,900 to update to new system. Different anti-virus may not fix the problem.
 - Set up sheets for book sale for volunteers to mark down their name/times.
8. Old Business
 - a) Reflection Rumble Series Results from March 15 – Not a lot of people showed up. Will see about programming for seniors, maybe Apple could pay half and we pay half for instructor to come. Next rumble is June 15 @ 18:00hrs.

9. On-going Business

- 1) Roof Repairs – No water in basement, received quote from Nixon. May be best to look into getting some kind of drainage in basement before continuing with any renovations downstairs.
- 2) McAuley Building Repairs – Windows will be here this week and will hopefully be put in shortly.
 - 2a) Shed Funding - \$200 raised so far
- 3) Light Ballasts – All Branches – Not much of a rebate from Hydro to do it through them. If Virden gets theirs updated with the renovation, Elkhorn & McAuley could use some of the good ones for the time being.
- 4) 2024 Grand Re-Opening – ongoing
 - 4a) Fundraising Efforts – Letter done asking for donations.

10. New Business

- 1) Work Alone Policy
 - 1a) **Motion:** To approve new work alone policy as amended. **K. Prynne, C. Kleemola. Carried**
- 2) CSBT as a better insurance for employees – Treasure will get some more information on prices and see if maybe the Library could piggyback off of the town/RM for benefits.

11. Other/Round Table – Farewell gifts to be picked up by Treasure and be completed.

- Wallace/Woodworth RM to appoint member at large.

12. Mileage – If you have mileage, please email to T. Sparks at brlcoord@rfnow.com

13. Adjournment: T. Penner, D. Lachapel at 20:04hrs.

Next Meeting: May 8, 2023 at Elkhorn branch @ 19:00. Zoom links will be provided if required.

Approved on this date: _____

Secretary

Chairperson